

To: **Interim Chief Financial Officer** Subject: **2025 Parochial Report Filing Reconciliation**

Date:

**DUE by March 1, 2026**

We are submitting all of the following items as required by canon:

Enclosed?

N/A?

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Page 1 of 2025 Parochial Report with original signatures

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Statement of Assets, Liabilities and Net Assets

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Statement of Revenues and Expenses for 2025

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Report on Endowment Transactions

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Report of Related Entities

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Report of Foundation Transactions

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Reconciliation between capital and non-capital expense that ties to financial statements and parochial report

The following is required to calculate and reconcile your assessment to the Diocese:

1) Non-capital expenses (Line 6 2025 PR) \$ \_\_\_\_\_

2) Aid from Diocese (Exclude Capital Grants) \$ \_\_\_\_\_

3) Assessment expenses paid to Diocese \$ \_\_\_\_\_

4) Outreach expenses shown on operating budget \$ \_\_\_\_\_

5) Donations to Seminaries \$ \_\_\_\_\_

6) Funds Distributed to Outside Organizations \$ \_\_\_\_\_

7) Expense Calculated for Mission & Ministry Outreach Programming \$ \_\_\_\_\_

**How to calculate Expenses for Mission & Ministry Outreach Programming:** Add all operating expenses for parish-based outreach programs (i.e. those for music scholars, senior citizens, and school children, summer camps, food pantries, soup kitchens, shelters, etc.) including the salaries and benefits of program staff. Please provide a detailed breakdown of expenses reallocated at the year's end.

8) Depreciation and Amortization expense (only if included in non-capital expense on Line 1 above) \$ \_\_\_\_\_

9) All Other Operating Expenses (line 1 less the sum of lines 2 through 8) \$ \_\_\_\_\_

Date filed online at reports.dfms.org:

**[Available only through 3/1/2026]**

Parish City:

Parish Name:

Contact name if further information is needed:

Contact person's phone or e-mail:

Parochial Report submitted by: Signature